

VYTVOŘENÍ ÚČTU RID ZPRACOVATELEM - POSTUP PŘI ZAKLÁDÁNÍ ÚČTŮ RID PŘES WOS

Účty RID si mohou vytvářet vědečtí pracovníci sami. Služba je také ale navržena tak, aby účty bylo možné vytvořit (případně i spravovat) další osobou (např. zpracovatelem ASEP), což může ulehčit práci zaneprázdněným autorům.

Produkty Thomson Reuters, kam patří WOS i RID, jsou propojené. Je tedy možné vytvořit účet pro vědce ve WOS (pokud již účet ve WOS nemá), přes WOS přejít k vytvoření účtu RID, editovat účet RID, naimportovat publikace a přihlašovací údaje předat autorovi.

Zpracovatel, který si zřídí administrátorský přístup, si může v nově zřízeném vědcově účtu zřídit proxy přístup a spravovat účet i v budoucnu. Zatímco při vytváření účtu RID přímo přes stránky <u>www.researcherid.com</u> je nutné potvrdit link, který přijde na mailovou adresu, vytváření účtů přes WOS toto potvrzení nevyžaduje.

Postup:

a) Zpracovatel si vytvoří účet ResearcherID. Jestliže chce pouze účty vědcům vytvořit, administrátorský přístup nepotřebuje. Pokud chce později účty vědců spravovat (editovat a importovat publikace), vytvoří si také administrátorský přístup.

b) Ze stránky WOS <u>http://www.webofknowledge.com</u> přejde na vytvoření účtu – Sign In – Register.

c) Vyplní vědcovu mailovou adresu.

d) Vyplní registrační formulář WOS, vytvoří a poznamená si heslo.

e) Z nabídky WOS – My tools – vybere ResearcherID. Vyplní registraci v RID.

f) Zpracovatel s admin. přístupem - poznamená si číslo RID vědce, edituje účet RID, případně naimportuje publikace do účtu RID. Přihlásí se ke svému administrátorskému účtu a zažádá si o proxy přístup k vědcovu účtu, odhlásí se. Poté se přihlásí jako vědec (jeho mailovou adresou a heslem, které zadal při registraci ve WOS) a potvrdí povolení proxy přístupu (Manage profile – Options).

g) Zašle mailem zprávu vědci o vytvoření účtu RID (číslo RID, heslo) s publikacemi ke kontrole.

h) Doplní číslo RID do autority vědce v klientovi, pole viz <u>Uložení a vložení RID do ASEP</u>.



<u>Příklad:</u>

Administrátorský přístup vytvořen na mailovou adresu <u>bartkova@lib.cas.cz</u> Mailová adresa vědce <u>durecova@lib.cas.cz</u>

- 1. WOS
- 2. RID
- 3. Vytvoření proxy přístupu z účtu vědce (tuto možnost mohou využít pouze zpracovatelé s admin. přístupem)

1. Úvodní stránka WOS http://www.webofknowledge.com

Zpracovatel rozklikne vpravo nahoře Sign in – Register

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2. Zpracovatel je přesměrován do RID

		Hello, Kateřina, Pl	ease read this important message.
Using your e-mail : of the fields bel	address, we have detected that you have previously ow using information you have provided. For your c	/ registered with one of th onvenience, these produc password	e following Thomson Reuters offerings: Web of Science or EndNote, or Thomson Innovation. We have filled in some Is use the same login e-mail and password. After registering, you will be able to login and change your e-mail or using the Manage Profile option.
First/Given Name:	Kateřina	*	Name: Enter your name. This will be displayed on your profile page.
Last/Family Name:	Durecová	*	E-mail address: Enter your Email address so ResearcherID.com can contact you. This will be kept private by default.
Middle Initials:			
E-mail Address:	durecova@lib.cas.cz] *	
Institution:	ASCR, Library] *	Institution: Enter the name institution at which you work. Please spell out the name. If your institution has a commonly known acronym or abbreviation, then put both. For example, State University of New York, SUNY. This will be displayed on your profile page by default.
Sub-organization / Department:		A	Id Mailing Address: This information will be private by default. After registering, you can choose to make this information viewable by visitors to your ResearcherID page.
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Security Question:	How many siblings do you have?	Security Question: Select a question and provide an answer. This will be used to verify your identity in case you forget your password.
Security Answer:	1 *	
Verification Number:	2014 *	Verification Number: Enter a 4-character code (like a password). This will be used to verify your identity in case you forget your login information.
Select a Role:	Librarian 💌 *	Other Names: If you've published under different names or if you are known by more than one name, add those names (one at a time). These will be searched if made public. These names will also be used
Other Names Used by You:	Add Durecova, Katerina	when processing your My Publications list for use in <i>Web of Science Core Collection</i> , only publications that have your name or one of your Other Names will be included in your Distinct Author Set (<u>more information</u>). <i>Examples</i> : Smith. J. J.
		Zpracovatel zapíše jiné formy jména, pod
	♥Yes ● No ★ Send me information about new features on ResearcherID	🧴 kterými vědec publikuje, – např. s diakritikou,
	Yes No * Send me information about products and services related ResearcherID.com	provdané autorky atd. a klikne na Add,
	Submit Registration Reset	formulář potvrdí Submit registration

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End User License To continue with registration, you must accept the terms of the End User License Agreement. ResearcherID Terms of Use and Privacy Policy	
This agreement (Agreement) is a legal agreement between you, the user, (You or Your) and Thomson Reuters (Scientific) Inc. having its principal place of business located at 1500 Spring Garden Street, 4th Floor, Philadelphia, PA 19130 (TRSI, We or Our) and describes the terms and conditions on which you may access and use and TRSI will provide the ResearcherID service described in Section 1 below (the ResearcherID Service), which includes the allocation to You of a unique Researcher ID (the ResearcherID).	
BY CLICKING ON THE "ACCEPT" BUTTON BELOW YOU AGREE TO BE LEGALLY BOUND BY THE FOLLOWING TERMS AND CONDITIONS. IF YOU DO NOT AGREE TO THE TERMS AND CONDITIONS • OF THIS AGREEMENT, TASI IS UNWILLING TO FROVIDE THE RESEARCHERID SERVICE TO YOU	
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Congratulations Congratulations! Your ResearcherID registration is now complete. Your ResearcherID is: F-5714-2014 Please click the link below to access your ResearcherID profile page. Once logged in, you can add information (click the Manage Profile button) or add publications to your publication lists. Click here to login to ResearcherID >>	Číslo RID vědce	Note: ResearcherID, Web of Science TM , and EndNote® (all offerings from Thomson Reuters) share login credentials. More information.

RESEARCHERID	RID je propojen s ORCID, zpracovatel může účet				
ORCID Did you know you can associate your ORCID					
 I would like to create an ORCID record. 	The Open Researcher and Contributor ID (ORCID, Inc.) is a non-profit organization that aims to solve the author/contributor name ambiguity problem in scholarly communication by creating a central registry of unique identifiers. These identifiers can be used within various systems you may interact with in your professional research workflow, including manuscript submission, etc.				
I already have an ORCID record.	creating an ORCID you will be able to link your ResearcherID account with this centralized registry.				
 No, thank you. Continue Remind Me Later 	If you choose not to get or associate an ORCID, you can do it at a later time.				

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ResearcherID: F-5714-20 Other Names: Durecova, E-mail: durecovag URL: http://www. Subject: Enter a Sub Keywords: Enter a Key ORCID: Get or assi Description: Enter a Descri	14 Caternal Ilib.cas.cz esearcherid.com/NVF-5714-2014 pied word uciate an ORCID	My Institutions (more details) Primary Institution: ASCR, Librar Sub-org./Dept: Role: Librarian Joint Affiliation: Sub-org./Dept: Role: Past Institutions: Číslo RID vědo	y Ce		Ú	↑ prava	a nast	avení	
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Edit Researcher Profiles
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Provide Your Contact E-mail
 Administrators for this Institution:

J-2512-2013

X Request to Delete a ResearcherID Profile

Request to Enable Bulk Upload For an Existing Researcher

3. Zpracovatel s administrátorským přístupem vytvoří proxy přístup

RESEARCHERID	
	Home Login Search Interactive Map EndNote >
Login	
Enter your Researcher ID or your Email address	After very login, very will be able to undate your profile
	Information (registered members only).
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Password:	
	Vytvoření proxy přístupu do vědcova konta:
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Problems logging in?	-hh
New to ResearcherID? Join Now It's Free	
	Community Forum I Paralaka I CA
	Support Privacy Policy Terms of Use Login
RESEARCHERID	
	<u>Select Activity</u> Home My Researcher Profile Refer a Colleague Logout Search Interactive Map EndNote >
Hello, Petra Bartkova [J-2512-2013]	
Administrator for Library of the Academy of Sciences of	of the Czech Republic
Select activity:	
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[©] Go to Administrator Tools > ◀	<u> </u>
RESEARCHERID	THOMSON REUTERS
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J-2512-2013, Administrator for Library of the Academy of Sciences of t	he Czech Republic
Administrator Menu:	
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Request Proxy Access	

Zpracovatel může zažádat o proxy přístup





	Potvrzení žádosti o proxy přístup						
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J-2512-2013, Administrator for Library of t	he Academy of Sciences of the Czech Republic						
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You can send an e-mail to a researcher at yo	ur institution requesting permission to edit/modify his or her ResearcherID information (profile data and publication	ion lists). <u>More in</u> t	ormation and sample ema	<u>ail</u>			
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Enter the ResearcherID number of the	researcher you wish to e-mail a proxy request:						
Cancel Send E-mail Request							
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The administrator(s) listed below are requesting that you grant them the ability to edit your ResearcherID account on your behalf. You can have only one proxy institution at a time. If you accept one request then all other requests will be removed. Note: If you already have a proxy institution, then accepting a request below will replace it. <u>More information</u>										
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Data Privacy: Your registration information the ResearcherID End User License A applicable checkboxes.	ation and the information that you submit or that Thomson Reuters <u>igreement</u> . If you do not wish for certain of your registration informa	collects in the course of the u tion to be viewable on your pu	ise of your ResearcherID will be pr Iblic profile page on the Researche	ocessed by Thomson R rID website please indic	euters in accordance with cate your preferences by u	1 using the					
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	Name	Researcher ID	Institution(s)		Registration Status	Last Updated Date	Last Updated By	Remove Access
1.	<u>B, P</u>	F-5544-2014	AS CR, Library		Confirmed	06-May-14		Remove
2.	Bartkova, Petra	F-5580-2014	ASCR, Library		Confirmed	06-May-14	Bartkova, Petra F-5580-2014	Remove
3.	<u>Dolezelova, Jana</u>	E-2483-2012	Academy of Sciences of the C	Czech Republic, Library of the Academy of Sciences	Confirmed	04-Dec-13	Dolezelova, Jana E-2483-2012	Remove
4.	Durecova, Katerina	F-5696-2014	ASCR, Library		Confirmed	06-May-14	Durecova, Katerina F-5696-2014	Remove
5.	Durecová, Kateřina	F-5714-2014	ASCR, Library		Confirmed	06-May-14		Remove
6.	<u>Laiblova-</u> Kadlecova, Ivana	M-8568-2013	Academy of Sciences of the C	Zzech Republic, Library of the Academy of Sciences	Confirmed	09-Jan-14	Laiblova- Kadlecova, Ivana M-8568-2013	Remove
7.	Novak, Jan	L-7770-2013	ASCR, Library of the Academy	y of Sciences	Confirmed	25-Feb-14	Bartkova, Petra J-2512-2013	Remove
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